



Minutes of the 2021 Annual General Meeting held on 23rd May 2021 Via Zoom.

Chairman: Rev. Chor Kee Tan

Meeting Secretary: Chris Rajakarier

In attendance Electoral Roll Members

The meeting was called to order at 12.

1. Welcome

Rev. Chor Kee Tan extended a welcome to all in attendance. He asked everyone to sign the attendance sheet, checked that we had a **quorum**, and then, with everyone in agreement, he proceeded. There were 47 people in attendance.

Rev Chor Kee Tan checked if everyone had seen the AGM pack which was available online and hard copies had been available from February, and had been handed out. AGM was scheduled for the 22nd of March 2021 however was delayed due COVID 19 and the government-imposed lockdown. This was an unusual meeting, as we could not meet as per the constitution (The constitution states we need to hold the AGM 4 weeks from Easter Sunday).

2. Opening Prayer

Rev. Chor Kee Tan opened the meeting with a prayer.

3. Apologies and Additional Nominations to the PCC

Only one apology was submitted from Gary Barnes.

4. Minutes of the 2020 Annual Church Meeting

The minutes had been available to everyone four weeks prior to the meeting and were taken as read. No changes were suggested from the floor.

4.1 Approval of the Minutes

Robin **proposed** that the minutes be accepted as correct.

Seconded by Edward and passed without dissent.

Rev. Chor kee Tan thanked Chris Rajakarier for keeping accurate minutes of the meeting

4.2 Matters Arising

There were no matters arising.

5. Appointment of the Vicar's Warden

Rev. Chor Kee wished to put on record his thanks to the Vicar's Warden, Robin Shell, who has not accepted an invitation to continue in the role, and the Warden position will remain vacant. Incoming Vicar will nominate a new warden. Robin has served as Vicars Warden for 3.5 years and 7 years as Warden

6. Election of the People's Warden

Rev. Chor Kee wished to put on record his thanks to the People's Warden Kent, for his service to Christ church. Kent has served in the PCC for 7 years and he also has not accepted an invitation to continue in the role. There was only one candidate for People's Warden, Edward. Being the only person nominated for the post, his appointment was accepted without dissent.

7. Confirmation by the meeting of the Treasurer & Secretary

7.1 Treasurer

Rev. Chor Kee advised that Princeya Artpradid has offered to continue as Treasurer for a seventh year and the PCC have welcomed his offer. This was accepted without dissent by a show of hands in his favour.

7.2 Secretary

Rev. Chor Kee advised that Chris Rajakarier has been nominated by the PCC to serve a Third term as PCC Secretary. This was accepted without dissent by a show of hands in her favour

8. Presentation of Candidates

8.1 PCC Members

Rev Chor Kee thanked the retiring PCC members and advised that eight nominations had been received for the eight vacant positions on the Parochial Church Council. He Thanked Roderick Turner for 19 years of his service to the church.

Shirley Langgie, Brendan Coughlan, Gary Barnes, Jennifer Sawchenko, Andrew Marsden, Wezi Mukaka, David Record and Cindy Porter

Rev. Chor Kee had already asked for any additional PCC nominations at the start of the meeting. There were none, and as there were eight vacancies and eight candidates, all were duly appointed without dissent.

8.2 Synod Representatives

There was no vote for Synod Representatives, as it has been filled by Clare Messink and Fingani Nyasulu they are into their final term. Rev. Chor Kee Tan asked for additional nominations. There were none, and they were both duly appointed without dissent.

8.3 ACT Representative

Two nominations were received for ACT Representative; Mary Vongsuly and Cindy Porter will serve their first year from the 2-year appointment. Rev. Chor Kee Tan asked for additional nominations. There were none, and they were duly appointed without dissent.

9. Chalice Assistants

Rev. Chor Kee Tan confirmed the list of approved Chalice Assistants until the next AGM.

10. Reports

The reports had been available to all, four weeks prior to the meeting and were taken as read. Rev. Chor Kee thanked Committee chairs for taking leadership of each committee and preparing the reports; Vicar's report has been incorporated into the wardens' report. He thanked especially the staff for the support he received and then made some brief comments about the reports.

10.1 Warden's Report

The Wardens are meeting regularly with the Vicar in the running of the church. The report was self-explanatory.

10.2 Children & Youth Ministry report

The role and report of this group were self-explanatory and set out in the report.

10.3 Staffing Committee report

The report of this group was self-explanatory and set out in the report.

10.4 Social and Women's Fellowship Report

The role and report of this group were self-explanatory and set out in the report.

10.5 Pastoral care:

The role and report of this group were self-explanatory and set out in the report.

10.6 Outreach Report:

The role and report of this group were self-explanatory and set out in the report.

10.7 Border Karen Ministry Report:

The role and report of this group were self-explanatory and set out in the report

10.8 COVID Committee:

The role and report of this group were self-explanatory and set out in the report

Annette Sohn recorded her thanks to the committees for their contribution

11. Treasurer's Report

11.1 2019 Actual

Rev. Chor Kee Tan thanked Princeya Artpradid for all his work as Treasurer. Prince Joined in Via Zoom.

Princeya Artpradid presented the finance report, His report included 3 points

1. 2020 Financial report
2. 2021 Budget proposal
3. Auditor nomination.

Princeya Artpradid said it had been a challenging year. We had anticipated high costs due to hiring the new vicar with the family. The unplanned costs were on their hotel quarantine expenses and we faced reduced income from the use of our facilities due to covid.

The congregation has been generous, and the total giving has been 20% higher than last year but we still need to raise 1.4 million Bhat. The deficit could have been higher, but the PCC highlighted the need for more offerings and reduced controlled costs. Non employment related expenses were down by 10% and we only used 20 % of the project budget. It's important to note our total funds are 16.5 million which are in our contingency funds.

Prince recorded his thanks to the congregation on behalf of the PCC for their faith and support during this year.

Annette Sohn wanted to know if the reduction in project budget affected our outreach and Prince assured that outreach was not affected and we maintained our support. Project expenses are the investment of the infrastructure of the church.

Prince recorded his thanked Punjit for her work in doing the accounts. The Karen Ministry ran a surplus due to the healthy overseas support and Prince thanked the benefactors who supported the Karen Ministry. Patty James asked if the figures were inclusive of the expense of the children's education and the response was yes.

Kent Maury proposed the accounts for 2020 be received as correct, seconded by Chris Rajakarier and accepted by the meeting without dissent.

11.2 2021 Budget

Princeya Artpradid gave a brief overview of the Budget for 2021 via Zoom

We are in surplus for the year

Annette Sohn wanted to know if money was allocated for sound equipment and Prince confirmed that it had been.

The budget was proposed by Shirley Langgie and seconded by Brenda Coughlan and accepted by the meeting without dissent.

11.3 Auditors

Roderick proposed that we retain the services of the same auditor for 2021 who is a CPA called Suriya. This was seconded by Steve Goodie and accepted by the meeting without dissent.

James Veliath Jain suggested that, when we have an auditor for a number of years it's a point to consider a change of auditor, maybe for next year. Prince said we need to note that it is not a legal requirement for the church to audit its accounts and it's the church's own initiative to do the audit. We are not required to hand in our accounts to any government entity. The church goes well beyond what is required already. The PCC to consider if there is a need for a change of auditor for next year.

12. Vicar's Comments

Rev. Chor Kee thanked the PCC members stepping down; Robin Shell, Kent and Roderick.

He thanked the office staff, Punjit, for looking after the accounts. Ben and Pak were thanked especially for their contribution for the online service and media during the lockdown. Ben who was leaving was given a tribute for his contribution as the administrator in 2020. Okey was introduced as the new administrator to the congregation. All CCB staff were also thanked. Everyone was given a round of applause.

Rev Chor Kee also thanked Patty for her work on Tiny Tots, Gillian and Clare for their work in the Youth and Children's ministry. Angela was thanked for flower arrangements and the linen. Annette Sohn, Okey, the Choir and the Sunday musicians received a round of applause for their service. Ground staff Opas and Wan were thanked for working hard in maintaining the church and the compound.

Rev Chor Kee introduced the Vicar's Search committee members; Jennifer Sawchenko, David Record, Fingani Nyasulu and Shara Gosling. He stated that they came from different backgrounds and are mature Christians. The congregation were asked to pray for them.

13. AOB

The church wardens Kent and Robin, on behalf of the church, thanked Rev. Chor Kee Tan and Lily Tan who served as the Interim Vicar for the year. We are waiting for Rev Normans to come as the interim vicar.

Andrew Marsden wanted to know when the next PCC will be held, PCC meetings are usually held on the last Thursday of each month, and an email will be sent to all PCC members.

14. Closing Prayer

With no further matters arising, Edward offered a closing prayer and grace and the meeting adjourned at 12:50 pm



Agenda **for the Annual General Meeting of Christ Church Bangkok** **to be held on Sunday, 8th of May, 2022**

1. Welcome
 2. Opening prayer
 3. Apologies
 4. Minutes of the 2021 AGM
 - Approval of Minutes
 - Matters arising
 5. Appointment of Vicar's Warden
 6. Election of People's Warden
 7. Confirmation by the meeting of the Treasurer and Secretary as selected by the outgoing PCC.
 8. Presentation and Election of candidates for following positions:
 - 2 Synod Representative
 - 2 ACT Representative
 - 8 PCC Representatives
 9. Authorised Chalice Bearers
 10. Reports: Please refer to the relevant pages following in this booklet
 11. Treasurer's Report
 - Presentation of 2021 Accounts
 - Presentation of 2022 Budget
 - Proposal of Auditors for 2022
 12. Vicar's comments
 13. AOB
 14. Closing prayer
- * Note: Elections of PCC Members will be by secret ballot. Ballots will be counted by tellers and other ballots will be taken as needed until the election is completed.

Chalice Bearer 2022

Adnan Anwar

Angela Fowles

Danny Wilcocks

Wahju Ardianto

Edward Furaha

Irene Candy

Jeff Cook

Gillian Robinson

John Robinson

Brenda Coughlan (recently added)

Kent Maury

David Record (recently added)

Marie Goode

Maria McMillan

Mary Vongsuly

Robin Shell

Sameer Innis

Shirley Langgie

Steve Goode

Thiha Than

Chris Rajakarier (recently added)

Jen Kim (recently added)

Jen Sawchenko (recently added)

Wezi Mukaka (recently added)

Treasurer's Report 2021

Treasurer's Statement

By the Grace of God, Christ Church ended 2021 with an improved financial position compared to the start of the year. Total Offerings (1.4) of 5.7m THB and Other Income (1.11) of 3.8m THB, although both down on last year, exceeded well-managed expenses (1.33) of 8.5m THB, leading to a strong surplus at the CCB operations level.

To be highlighted was the impact of a "matching fund" totaling 450,000 THB provided by a benefactor over a period of 3 months which, coupled with increased commitment from our congregation, ensured that the flow of funds into CCB remained positive for the year.

In a similar way, commitment from continuing donor relationships coupled with well-managed costs meant that the Karen Ministry, with donations (3.6) totaling 3,055,200 THB, ran a surplus, with the potential to reduce costs further due to the investment in sustainability projects.

Furthermore, this year saw the establishment of a sinking fund of 2.5m THB by RCDC through the Thai congregation to cover the maintenance and repair of the Old Vicarage building as well as a monthly contribution with the intention of supporting a dedicated Children and Youth Ministry. This represents a positive development in our inter-congregational relationship as well as a firm foundation on which to grow this important facet of our ministry.

The financial outlook for 2022 remains uncertain. The Proposed 2022 Budget has retained most of the figures to be in line with 2021 for CCB operations along with lower project expenses as well including an extra section for our anticipated Youth Ministry.

As always, I would like to take the opportunity to thank, on behalf of the PCC, all those who have supported the finance work in the past year and especially Khun Panjit for her hard work and patience.

Financials Details

Income

Total income of 9,456,964 THB (1.12) in 2021 was 13% below budget and 12% above the 2020 figure. Generally Offerings (1.1) were bolstered by the Matching Funding initiated by a kind benefactor which boosted the total received to 5,159,812 THB (14% below budget and 18% below last year). There was almost no income for Children and Youth (1.5) as well as shortfalls in several other income items, -14% for Other Church Groups (1.7) and -14% for Goods/Facilities (1.8)) due to limited operations during the lockdown period.

Expenses

Total expenses for Christ Church (1.33) in 2021 were 8,525,078 THB which is 19% below budget and 31% below last year. Although the majority of expense items were below budget, the largest contribution came from employment expenses which was 21% below budget and 46% below 2020.

Karen Ministry

The Karen Ministry showed a net surplus of 965,366 THB (3.11) for 2021. Outside donations (3.1) at 2,152,078 THB were 14% below budget and lower (24%) than 2020. Specific donations of 567,071 THB supported in the development of sustainability projects. Overall expenditure was well controlled at 2,089,834 THB (16% below budget). The overall

funds for the Karen Ministry stand at 7,851,604 THB which amounts to around 23 months' worth of running costs after 3.0m THB has been ringfenced for facility and infrastructure investment.

Project Expenditures

Project investments were one area which were cut back significantly to offset the operating shortfall. Only 155,573 THB of the allocated investment budget of 1.25 million THB was used for 2021.

Sinking Fund and Youth Ministry

During 2021, an arrangement was negotiated with the Thai congregation and Rainbowland Child Development Centre (RCDC) to ensure the sustainability of the use of the Old Vicarage building at the same time as ensuring appropriate support for CCB's own ministry. This resulted in the establishment of a sinking fund of 2.5m THB by the Thai congregation which could be drawn upon to cover any significant repairs or maintenance required on the building. In addition, RCDC agreed to provide a monthly donation of 70,000 THB towards the establishment of a Children and Youth Ministry for CCB.

Overall Financial Position

The overall financial position for Christ Church strengthened in 2021. Church funds stand at 21,094,881 THB with a net inflow of funds of 2,112,656 THB during the year. Provisioning and allocations for various items and contingencies totaled 17,148,725 million THB (the major items being 3.0m THB for air- conditioning replacement, 7.9m THB for the Karen Ministry, 2.5m THB for the RCDC Sinking Fund as well as 3.0m THB as a general contingency fund). As a result, Christ Church has cash availability of 3,946,156 THB for day-to-day operations which is equivalent to around 4.5 months of operating expenses.

Karen Ministry 2021/2022 Report

Karen Ministry 2021/2022 Committee: Chair Chris Rajakarier ; Chris Berry, Fon Berry, Naomi Waithira and Prince Artpradid

Brief overview of the group: *“To provide spiritual and practical support working towards a greater degree of self-reliance”*

Our 3 targets to achieve this year

- I. Develop a 5-10-year strategic plan for Karen Ministry
- II. Broaden the involvement of CCB congregation
- III. Prepare a one-year budget to ensure greater transparency and accountability
- IV. Complete preparation and building plan for Volunteer accommodation and general maintenance

Target I: Develop 5-10 year strategic plan for Karen Ministry:

- Achieving sustainability and greater self-reliance for our partners at Noh Bo Academy have been and will be our overarching aim for the next 5-10 years. This goal has guided our efforts in developing a larger strategic plan for Karen Ministry. We are in our third year in our strategic development, and the global pandemic has had a direct impact on our progress. Despite these challenges, we have built upon the initiatives set previously.

Year 1 (2019-2020)

- Identified specific objectives that must be met for Noh Bo to achieve greater self-reliance and sustainability, which include **growing some of their own food, collecting some of their own water supply**, and developing income-generating activities. These goals were the product of discussions with key stakeholders at Noh Bo.
- Develop clean water infrastructure: to install guttering around the larger buildings to channel rainwater during the monsoon season into large containers.
- Supporting economically sustainable agriculture projects with the generous funding from Australian Anglican Aid to support chicken, fish, fruit and vegetable farming, as well as related infrastructural improvements, including those related to water collection and storage.

Year 2 (2020-2021)

- It was identified that we needed someone at ground level in Noh Bo to achieve our zealous strategic development. We also identified fundamental changes to the management and administrative systems, staff structure, the roles and responsibility of the staff and student curriculum for greater transparency and self-reliance. We had to encourage ideas and ownership and to re-form the basic structure of Noh Bo, as well as the fundamental ethos to match our strategic plan.
- **The four key areas that incorporated the CCB strategic plan**
 - I. Evaluate and redistribute the **roles and responsibilities of the teachers and staff**. Empower the staff to take their roles with guidance and support. Draft the school management policies, including financial procedures and procurements, to enable greater transparency
 - II. The school principal should focus on **managing and developing staff, all while monitoring current teachers**.
 - III. Review and **implement financial procedures** for the school financial management system.

- IV. Assess the **curriculum of the school and the grade system**, especially the final two years (the special 1 & 2 classes). This is also part of shaping the objectives of the school to be in accordance with the community's future-plans, creating ownership and working towards sustainability. Identify subjects and curriculum that will lead to jobs. Involve the community education partners, alumni students who are leaders of higher education in the community

Year 3 (2021-2022)

- The impacts of the coronavirus pandemic swept across the world including Thailand. After relatively slow spread of the virus in 2020, Delta variant hit Thailand severely in May 2021. The challenges of the virus have truly been nationwide, even reaching the extremities of Thailand so it was only a matter of time before it reached Noh Bo and the Mae La camp and has had a great impact on the boarding school students, the orphanage and the 3 nurseries run by our Karen Ministry.
- The outbreak of Covid spread rapidly. The assembly hall and classrooms were transformed into makeshift quarantine care with the chairs and desks having been piled together to make beds. The local health authority visited Noh Bo to test everyone. Restrictions in movement complicated the transportation of essentials from Mae Sot to Noh Bo. Karen Ministry team sent emergency supplies and medical equipment desperately needed to treat the students in our care.
- The Australian Anglican Church are funding the sustainability project in Noh Bo, despite the pandemic we soldiered on with the development. The students who are boarders are split into 3 groups and they rotate in taking responsibility for animal raising, fresh vegetables and fruit farming or helping in the catering and cooking in the school. This will enable students to learn new skills and prepare them for the future. The aim of the projects is to promote self-reliance and to educate the students on a potential livelihood.
- Fish Farming: The students had an opportunity to help build the pond and treat it, released 1500 catfish and helped raise it. One cycle of raising fish is completed. Some fish were sold, and others consumed by the students. In the future a more sustainable use of water in fish farming needs to be explored, to conserve water when raising fish.
- Chicken farming: We now have one hundred chickens. The students were taken on a fact-finding trip to a Chicken farm and learnt how to raise chicken. Then they had an opportunity to help build the chicken coop and prepare it. The chickens are in the coop and they are producing around 80-90 eggs per day. The students are enjoying eggs in their diet and raising funds by selling some eggs locally.
- Pig Farming: The student built the pen and the Noh Bo students raised three pigs into maturity. The student enjoyed pork curry which was an absolute treat and luxury for the underprivileged students, the other two pigs were sold.
- Agriculture and vegetable farming: Agriculture is doing well. The students are growing long beans, ladies' fingers, Morning glory, Roselle and turmeric for use. This has been a successful project.

1. Plan for the future: Our key area of development is to continue work on our sustainability projects. To install gutters around the larger buildings to channel rainwater during the monsoon season into large water tanks at several points. Secondly, building an irrigation system to channel the water to the vegetation.
We are looking for funding to install more gutters and channel rainwater during the rainy season into large tanks which can be used for vegetable and fish farming
2. Review **sustainability activities**. This will cover areas such as fundraising, communications, inventory, as well as regulations on gardening farming and the use of school buildings. Our strategy has evolved despite the global turbulence caused by the pandemic and we are thankful for the contribution made by Saw Richard.

Target II: Broaden the involvement of CCB congregation

- We sought to increase involvement of the CCB community in terms of practical and financial support. The pandemic impacted these visits; it was decided by the committee not to visit the borders of Thailand due to the risk of COVID 19. Nevertheless, in January 2022 Rev Norman wife Sue and Kanchana Esther Srifuengfung visited Noh Bo. Although they could not go into the camps to visit the nurseries due to covid restrictions the children were able to come to the gate to greet Rev Norman
- Improvements were made in the accounting systems, budgets, reporting to CCB including the financial procedures and office management. CCB staff are working closely with Noh Bo
- Through the contact from the James family one of our congregation members, we received donation of Computer, desks and others thus enabling the IT curriculum and area to be updated. We were also able to upgrade the volunteer van for the volunteers to use.
- When the student and teachers contracted Covid 19 through Christ church members were able to fund raise to donate medical and other essential supplies.
- Long-time member of the congregation David Record who is also part of the Rotary club paid Noh Bo a visit and they plan to find someone with experience to help with fish farming to educate the student and teachers, they plan to repair the existing pumps and restore them to working order and provide fertilisers for the agriculture and vegetable farming

Target III: Prepare a one-year budget and create greater transparency and accountability

- Our accounts tell the trials of the past year as we continue in our mission to fundraise for the Karen students. Funding from outside and CCB donations declined sharply, necessitating budget cuts by the Karen Committee. Yet through lockdown, CCB ensured food and salaries were secure, largely due to those who dug deep into their wallets, to whom we are very thankful. Distance learning and safety measures were put in place so students could learn
- The approach of this assignment for Saw Richard was to set up a management system and administrative procedures; to train staff, coach and supervise, with the view of empowering the local team to manage Noh Bo with proper accountability and transparency for stakeholders and donors.
- We are reviewing budget and accounting practices with a plan to implement further auditing and review. This will facilitate greater transparency and accountability.

- We are grateful to the generous sponsors who have helped us achieve our goals this year and hope you will continue to support us.

The projects we plan to work on next two years

3. **Volunteer accommodation:** Rebuild and upgrade volunteer accommodation to increase the number of long stay volunteers. Rough estimate of 1.5 million
4. **Kitchen: rebuild or renovate the kitchen and food storage area:** Build more storage for safe and sanitary storage of produce (fresh and preserved). Elevate washing area for increased sanitary safety, renovate and replace coal cookers to gas for health and hygiene reasons. Its essential to secure funds for gas due to health and safety reasons.
5. **Classrooms & Assembly Hall:** Apply cement sealer to all classrooms and the assembly hall. Treat wood panels for termites to ensure safety of students.

For the next 5-10 years:

- **Dining room:** Renovate or rebuild to avoid flooding
- **Drainage:** create suitable drainage for the rainwater thus eliminating flooding to ensure a safe and sanitary environment.
- **Girls and Boys dormitory:** upgrade or rebuild student dormitory to protect the students from the elements.
- **Teachers' accommodation:** new housing for the male and female teachers to protect them from the elements.

Outreach Committee Report

Christ Church continues to support a number of Christian Outreach Projects, based in Bangkok and beyond.

We have still maintained our policy of giving 10% of our regular Sunday collections to support charitable organizations. This is determined by donating a sum equivalent to 10% of the previous year's income.

In the last PCC year (April 2021-May 2022), the outreach groups supported by Christ Church (ordered by level of support) were:

LifeRaft International - support for urban refugees in Bangkok

Place of Grace - Children's clubs, food bank and education center for children in economically poor areas in Bangkok; Ministry of John & Gillian Robinson

Shalem House - main outreach of the Thai congregation; houses parents of sick children and families of patients from other provinces receiving medical care at Chula Hospital

Creative Life Foundation - connects vulnerable and marginalized families in urban and rural Thailand to critical resources that create a path to freedom and prevents human trafficking through education, citizenship projects and relief

Thailand Bible Society - bible translation and production ministry

Timothy House - in Mae Sot; a boarding home for minority students attending secondary school; supported by the Anglican Church in Thailand

Donations of goods given during the Harvest Festival and other times are also given in addition to our charitable giving as detailed above, to support the groups in a more practical way. A food drive was held during our last harvest festival in October 2021 when donations of food supplies were collected to help restock the food bank at Place of Grace.

Our Outreach Sunday event in 2021 came in the form of time spent sharing about each of the ministries we support over a period of six Sundays in October and November called Outreach Focus Weeks. The purpose was to build relationships with key contacts at each of the ministries and to foster awareness and connection with the wider congregation. We received a lot of positive feedback from members of the congregation who shared they really enjoyed getting to know more about the ministries we have been supporting.

The support given to the Thailand Bible Society was done as a purchase of Bibles for various ministries at Christ Church Bangkok, including the pastoral care team and Lighthouse children's ministry.

The IDC (immigration detention center) visitation ministry that was on-going for many years before the pandemic has been on hold since early 2020 when visitors were no longer allowed inside to visit detainees. Many of the people we were visiting have been released on bail and have either been resettled or are still living with their families in Bangkok.

CHRIST CHURCH ASYLUM SEEKERS & REFUGEES
Report for Outreach Team for Christ Church PCC - March 2022

It has been another rough year for all of the Asylum Seekers and Refugees in Bangkok due to COVID 19 and the lockdown that existed. It has been a time where the AS/Refugees have struggled to pay rent, buy food and take care of medical needs and during the months of online church services...they dealt with loneliness and isolation.

Also due to COVID, the process of resettlement was virtually stopped. However, It was with joy that we did see one SriLanka family fly to Canada in September for resettlement.

We were able to do 7 Food Distributions for our refugee families from April to September all from private donations of CC members. This was limited to the families who are involved in the life of our church community.

Currently we have a list of 74 people (includes children) of those we consider CCB AS/ Refugees. These are people who attend CCB regularly and many serve the church and are involved in activities at the church. These activities have all been greatly impacted through COVID but we are looking forward with hope of new days.

Of our 20 family groups, 16 have identified sponsorships for a 3rd country - some only beginning to complete an application and others have a visa stamped in their passport and ready to go...but once again COVID has delayed their departure and process. Also due to the many people fleeing the conflict in the Ukraine and countries opening their doors to them, we have been told that this could further slow down the process.

We currently have 12 of our family groups involved in the Life Raft Program representing a total of 39 adults/children. By way of the Outreach Committee - CCB makes a donation 2x a year to Life Raft and all of these funds are used for CCB families. In 2021 approximately THB 250,000 was donated by CCB and Life Raft gave approximately the same amount in matching funds for our CCB families. We are grateful for the partnership with Life Raft.

On behalf of the CCB Asylum Seeker/Refugee Community, I say thank you to all the members of Christ Church for your open hearts and generous spirits. May we seek God together for this new year to see new ways to be that Oasis in Bangkok that He has called us to be.

Marie Goode
Life Raft Rep for CBKK

2022 REPORT FROM CREATIVE LIFE FOUNDATION DIRECTOR TIM HUPE

Dear Jenifer and friends of the outreach committee at Christ Church Bangkok,

Let me begin by expressing my gratitude. On behalf of our team and the people we serve, thank you! With your financial support, Creative Life Foundation (CLF) not only maintained its current programming; we increased it —creating more paths to freedom and preventing human trafficking in Thailand.

With the pandemic still strong in Thailand, this was no easy task. We had to adjust our expectations with our timelines and adapt to the new challenges and barriers due to Covid-19, all while moving our mission forward. Having Jenifer as a support and the additional funding approved by your committee was a huge blessing and answer to prayer.

Our report provides you with a brief program overview, a glimpse of how we spent our time and resources, the progress we made with implementing new programs, volunteer opportunities, and a proposal for 2022 support. You can expect more outputs and outcomes in our annual report by the end of the first quarter but for now, we hope this is helpful.

Feel free to use any information in this report for Christ Church's communications. The stories found in the "Additional Resources" section are a quick read while providing good context to our work and can easily be shared.

With love and gratitude,

Tim Hupe
Ministry Champion
Creative Life Foundation

Attention parishioners, we are looking for volunteers!

Want to join our team from the convenience of your home? We are always looking for people who want to share their talents and expertise with us, whether through storytelling, managing CLF's social media platforms, monitoring and evaluation, marketing and fundraising, or becoming a board member, you can be sure we have something for you!

The complete report from CLF is available upon request and includes details about the following projects:

Bangkok and Northern Thailand Scholarship Program

Women's Literacy and Citizenship Program (new program)

Urban Refugee Support

Additional Resources

For a report from Place of Grace regarding the use of funds, please see separate letter attached.



Place of Grace Foundation
38/6 Suan Luang Ville 2 Dok Mai
Prawet Bangkok Thailand 10250

To Christchurch,

1/4/2022

Thank you so much for the 100.000 Baht given for the work of place of Grace Foundation last year ,
and thank you for the 52.000 Baht given this month .

The money will be used for running costs at place of Grace monthly cost 76.000 Baht .
This includes ,staff wages two people ,Rent ,Electric bills and foodbank arts and craft ,
water fruit and our van .

Yearly Costs Van insurance 17.000 Baht and Building Maintenance 20.000 Baht

Also the money will be used for the Learning Centre School

Monthly cost 78.000

This includes Rent ,Staff wages three full time ,Electric water Field trips ,Stationary , and learning supplies .

In addition to paid staff, John and Gillian Robinson work full time running the ministry and funding for living costs for us comes from raising support which goes through crosslinks our mission agency

Thank you so much for your Gift

Yours Sincerely

John and Gillian Robinson

www.placeofgracebkk.com

Tel: 0846397936 (Thai)/0853385008 (English)

COVID Policy Sub-committee 2021/2022

Members: Chris Rajakarier, Fingani Mphande and Okey Okafor

The COVID-19 Safeguarding subcommittee was officially started in August 2020. COVID inspectors were introduced to monitor and encourage compliance among the during the service and lunches

Brief overview of the group: “To provide a safe environment by following effective safety measures for the congregation, staff, and greater community during the COVID- 19 pandemic”

Report on 2020/2021 Targets.

Below are the guidelines that the team set out and followed during 2021 and what has been achieved.

Target 1: Ensure Christ Church Bangkok (CCB) complies and works with the government guidelines

Christ Church Bangkok managed to compile guidelines that were distributed to the administrative team and were posted on various points within the church premises for easy access to congregation members. The church followed government guidelines accordingly.

Target 2: Ensure Christ Church Bangkok complies with WHO guidelines

Updates on COVID-19 prevention policies from WHO were closely followed, and the team ensured that the administrator was up to date with the current policies and that they were being implemented and followed.

Target 3: Incorporate COVID-19 guidelines with Christ Church policies

COVID-19 guidelines have been incorporated in the CCB policies, with the guidelines being shared with all that use CCB premises. The guidelines outline how the various activities on the church campus should be carried out to guarantee that all COVID-19 safety measures are respected and followed.

Target 4: Educate the staff and volunteers on COVID-19 prevention

A training is planned for all staff at Christ Church Bangkok to ensure that they have a better understanding of the current COVID-19 safety and prevention measures and how these measure should be implemented

To achieve **Target 3 & 4**: Incorporate COVID guidelines with Christ Church policies and Educate the staff COVID prevention; The following polices were updated and are continually monitored.

1. Welcomers and Ushers
2. Chalice Bearer, Bread Distributor
3. Communion and collection
4. Services, Weddings, funerals, and other events

The impacts of the coronavirus pandemic swept across the world including Thailand. In January 2021, Bangkok went into lockdown again, as a result, the church was closed, and Sunday service was live streamed to the congregation on Zoom and Facebook online platforms. Christ Church Bangkok kept in close contact with the Bangkok Metropolitan Authority (BMA) to ensure that all protocols were followed. Christ Church Bangkok continued to closely monitor the developing COVID-19 situation and government lockdown guidelines.

When the lockdown was lifted, CCB resumed gathering with two services on site. The services were still live streamed on Facebook for those that were not able to attend the service.

In Early December 2021 reports of the new COVID-19 Omicron variant was released, this brought panic around the world and restrictions were inevitable. Christ Church Bangkok continued its services and the COVID -19 team, monitored the situation and continued to implement the safety measures. With Christmas on the way, all services including Christingle and Christmas carols and the Christmas eve services were carried out following the safety guidelines. The services were conducted with hope to protect the health and well-being of all congregation members at the time, particularly the elderly and or those managing other health issues.

In March 2022, COVID-19 cases hit a new high in Bangkok, and several members of the congregation reported to have COVID-19 infections. The infections were suspected to have been from outside the church and there were no indications that any of the cases were connected.

So far, the COVID-19 safety measures and protocols that have been implemented at CCB are functioning well and, safe gatherings have been conducted.

A recent introduction of COVID-19 testing on site has been implemented as of 20th March 2022. This was in response to several COVID-19 cases being reported from families within the congregation. Even though the cases were not connected and that there was no indication that any of the members who tested positive got the virus from the church premises, the team found it necessary to start testing on site. Using rapid COVID-19 antigen testing kits (COVID-19 ATK kits), children attending Sunday school, particularly those not having regular COVID-19 tests within the week, were subjected to ATK tests by the staff at the children ministry. This was carried out to ensure the safety of children and teachers. Whether this will be rolled out to adults is yet to be discussed.

Plans are in place to conduct a refresher training for employees and ushers on the current COVID-19 safety and prevention measures to ensure safety of all the congregants and employees in the CCB compound.

To ensure the safety of our employees and service users, the team reviewed the church Policies and Procedures by incorporating COVID 19 guidelines. These guidelines have been shared with the Thai Congregation, so that we all follow the same guidelines.

The subcommittee has paid close attention to the latest Government guidance in conjunction with the WHO guidelines and have taken the steps and measures required to keep CCB congregation, staff and greater community safe.

The following COVID-19 preventive measures were followed for each service:

1. Providing hand sanitizer/cleansing alcohol
2. Providing temperature checks
3. Enforcing sign-in sheets and QR code from the "Thai Chana" application
4. Enforcing facemasks for attendees
5. Operating social distancing in church, including family members.
6. Administering communion individually in small cups
7. Thoroughly sanitizing the hands of those contributing to the offering boxes will have their before they go up to receive communion
8. Sharing the Peace with a 'Wai.'
9. Ensuring all doors are kept opened during the service to ensure good ventilation and circulation of air

The church and bathrooms were thoroughly cleaned before and after the service. Because of social distancing, the number of seats in church are limited, with two empty chairs in between occupied seats. The services are still live streamed for those unable to sit in the church into Li Hall where social distancing seating is arranged. The service is also livestreamed on Facebook for those who may not be ready to attend church.

Refreshments, Lunches and Social Gatherings:

Currently Li Hall lunches, tea, and coffee are regularly reviewed according to the regulations and the threat of the virus. So far, only teas and snacks are being offered and social gatherings are very limited. Lunch boxes were provided for during a few social gatherings and congregants were encouraged to take them home and not eat within the premises. Social distancing measures are being monitored and encouraged for any other gathering at CCB.

Report to the PCC from the Committee for Children and Youth
March 2021-March 2022

Committee members: Clare Messink, Wezi Mukaka, Gillian Robinson, Fingani Mphande

Actions of the committee this year:

- Child Protection and Safeguarding
 - Clare Messink and Wezi Mukaka continued to serve at the Child Protection Representatives. Sue Jones also assisted in this role this year.
 - Child protection and safeguarding training for the 2020-2021 school year was done virtually in May 2021 using the platform EdPuzzle. Completion/attendance rate was very high for teachers, helpers, church staff, and church officers.
 - Sue Jones assisted with several safeguarding issues that arose in the time the church was closed in 2021. She then wrote an addendum to the Safeguarding Policy to include elderly and other vulnerable adults under the umbrella of safeguarding. This proposal was reviewed by the Child Protection Representatives, proposed to the PCC at the January meeting, and approved by the PCC.
 - One new teacher application was processed in February 2022.
- Lighthouse and Youth Sunday school
 - Lighthouse and Youth was closed from April 2021 to the end of November 2021 due to Covid.
 - John and Gillian Robinson have continued their leadership of Lighthouse (Gillian) and Youth (John).
 - We continued to use the Urban Saints curriculum.
 - On Sunday, December 12th the children and youth worked together to present a lovely Christmas Nativity.
 - Average weekly attendance for March 2021 was 24 young people and for November/December 2021 it was 15 young people.
 - Average weekly attendance for January-March 2022 was 20 young people.
 - When Lighthouse re-opened in November 2021 a number of supplies and materials had disappeared from the education office. Thank you to Okey Okafor for helping to better secure the office and to Chris Rajakarier for her assistance in replacing the missing supplies.
 - Two Chromebook laptops were purchased for the Children and Youth Ministry and delivered in January 2021. This has enabled teachers to incorporate more multimedia options into their lessons. The laptops will also allow teachers to print materials at the church for use in their classes.
 - The committee, in conjunction with the PCC and Rev. Norman, looked at the need to hire a full time children and youth minister. This will be taken up with Rev. Matthew after his arrival, with the hope of having someone in place around the start of the 2022-2023 school year.
 - Huge thanks to John and Gillian Robinson for their leadership and service to the children and youth on Sundays.
 - Thanks to Jenifer Sawchenko for her assistance and support with the children on Sundays.
 - Thanks to Adnan Anwar for his help with running registration.
- Tiny Tots

- o Tiny Tots continues to be closed due to Covid.

Social and Women's Fellowship Report For 2022

The Social and Women's Fellowship organize church social functions and activities to connect and foster closer fellowship within the church congregation.

Social Committee: Chair Shirley Langgie, Brenda Coughlan, Wezi Mukaka, Fingani Mphande, Adenan Muttu.

Women's Fellowship Committee: Chair Shirley Langgie, Angela Fowles, Liana Organ, Irene Candy

With the current pandemic situation and stringently following the Church's COVID-19 protocol, we were able to organize the below functions successfully.

Successful Social Events that were organized :-

1. 21st November 2021 – Christ The King Sunday
2. 12th December 2021 – Children's Christmas Presentation, Candlelight Carol Service
3. 24th December 2021 – Christmas Eve Christingle Service
4. 09th January 2022 – Rev. Andrew Yap Farewell Gathering
5. 20th February 2022 – Rev. Norman and Sue's Farewell Gathering
6. 03rd April 2022 – Rev. Matthew Fitters and Gwen's Welcome Garden lunch

The Women's Fellowship was only able to conduct only one meeting in 2021 due to the prolong interruption of second wave of COVID-19 setting in. Also the first meeting of 2022 took place with Rev. Norman and Sue before their departure to UK.

1. 28th March 2021 with Rev. Chok Kee's wife, Lily
2. 16th January 2022 with Rev. Norman and Sue

Fire, Security, Health & Safety & Compound Committee

Background

A small PCC working committee of four being the Chair, Andy Marsden, the Administrator, Okey, Shirley Langgie & Edward Furaha was formed and met on a monthly basis throughout the year. The Vicar, as a standing member, was always invited and was kept updated on proceedings. The Administrative Assistant (being also the compound staff supervisor), was invited on occasion.

This committee was not convened under the previous PCC and hence, there was no handover of responsibilities, or budget line, for any of the involved activities.

Activities

Within the compound, there were a number of key activities undertaken, being :

- The documenting and implementation of procedures for the weekly cleaning of the Church and for both the Compound Maintainer and Cleaner's duties.
- Ongoing housekeeping of the kitchen area in Li Hall, including the installation of a new fan in the cooking area.
- Introducing the labelling of all CCB catering equipment and utensils, as a security measure
- Administering a substantial donation of cutlery and crockery from Webster University.

The third-party security arrangements were maintained, as per the previous year and were similarly-renewed for a further year in April 2022. A new team was, however, introduced by PCS, the service provider. Provision was made for a regular meeting between the remote PCS security supervisor and the CCB Administrator. A small, one-off, fee reduction, based on reduced COVID-activity levels, was secured. A daily report, based on the electronic checks conducted by the guards is now circulated to CCB. The potential for developing the relationship with PCS to include further services, such as casual staff and drainage projects, is currently being explored.

A Discussion Paper, exploring the resourcing and issues around CCB security, was circulated to the PCC.

Regarding fire safety, an inventory of the status of onsite equipment – extinguishers, security lights, alarms and the like was conducted and included in (another) Discussion Paper, as prepared and circulated to the PCC. This also addresses the levels of current resourcing and associated issues. A list of key supplier contacts is under draft.

Outstanding issues anticipated to be addressed in 2023 /2023 include :

1. Formally establishing the relationship and clarification of compound responsibilities (eg waste management, COVID compliance, joint maintenance agreements, etc) between CCB and the Thai Church.
2. Disbursement of the agreed THB 300, 000 budget to address fire and security activities.
3. Establishing equipment maintenance and testing protocols for fire and security equipment.
4. Adjustments to compound staffing arrangements and resourcing as/when activity levels increase, on Sundays specifically.

AM. 4th April 2022.

AGM Report for CCCB Worship Subcommittee 2021-2022

Worship Subcommittee (with the understanding that “worship” is a broad term that intersects with prayer, music and spirituality).

Brief overview of the Worship Subcommittee:

Our desire is to help guide our Christ Church community toward more spiritual growth and fellowship with God through the means of worship, prayer, & music.

For most of last year we were not able to achieve some of our goals because of the covid restrictions, however, we were able to have the following:

- Weekly prayer meetings via Zoom through November 2021 lead by Rev Norman

As well as a monthly PCC Zoom prayer meeting.

- During Advent and Lent, we were able to have weekly Zoom contemplative gatherings prior to Christmas and Easter. We were also able to have a Zoom Bible study lead by Bob Gosling and a Zoom Stressbusters course lead by Sue Jones, having approximately 10-30 participants at each event.
- During the Christmas season we also had our annual Carols service, which continues to be a way to serve the greater Bangkok community, with many guests who are traveling through Bangkok, and new people living and working in Bangkok attending.
- Special Ash Wednesday, Maundy Thursday, and Good Friday Services with music and contemplation.
- Artistic Events: We hope to have an Organ Concert in May. We see this as a way to share the blessings of our beautiful Organ and Church with the greater Bangkok community. We hope to see this become a regular event along with other intimate classical concerts, reaching out to people who are unchurched, mixing it with a time of fellowship after or before the events.

Wardens' Report for Annual General Meeting – 2020 / 2021

The Wardens have been in this position for a period of one year, from April 25th 2021 up to the Christ Church AGM today, May 8th, 2022.

Highlights of the Wardens' year are listed below:

1. Worked with Rev Chor Kee for the 5 months he was as the interim vicar of Christ Church and then Rev Norman Jones upon his arrival and until his departure in February 2022. We kept on with the tradition of monthly meetings with both Vicars to discuss issues and address concerns pertaining to both personal and Church matters.
2. Initiated a good working relationship with the Diocese of Sabah through their bishop, by thanking them for allowing Rev Chor Kee to serve in Christ church for 5 months.
3. To maintain continuity of Church programs after the departure of Rev Norman to the arrival of Rev Mathew. Maintained regular meetings with the right stakeholders and the church staff to ensure the smooth running of Church services, and other ministries running all throughout the week.
4. With others on the PCC helped to arrange for Mathew and Guen's arrival including: insurance, flights, quarantine hotel, vicarage cleaning and welcoming them to Bangkok and worked on an induction plan to welcome Mathew and Guen into the church community.
5. We have closely worked with Richard Bromley of the Intercontinental Church Society (ICS) who is the sponsoring Mission society supporting Mathew Fitter to help us with the recruitment process and their settlement in Bangkok .
6. Working with Norman and Sue to ensure the Church's Pastoral Care Team receives the right training to guide and equip the team for the important ministry needs.
7. Worked with Sue to update the safeguarding children's policy to include vulnerable adults in the congregation
8. Continually reviewed with PCC the COVID-19 rules and implementation of preventive measures to ensure a safe reopening of the church, children's ministry and the maintenance of a safe environment for the congregation.
9. Worked closely with the staff team to implement safe covid practice and keep our staff safe

10. Worked closely with the PCC and the vicar's search committee on the recruitment of Mathew Fitter and coordinating with Dean Yee Ching Wah in Singapore and others concerning Mathew's travel logistics and work permit.
11. Met Rev Mathew weekly from the beginning of the year to the time of his arrival to keep him updated on church affairs and also help with their travel logistics and a smooth transfer to Christ church.
12. Together with the PCC worked on developing a welcome/ induction plan for Rev Matthews arrival
13. Worked closely with the PCC to prepare a Job description for the Youth and children minister. Planning to move this agenda forward to advertise and recruit a minister as soon as possible.
14. Worked closely with the administrator to update the assistants administrators job description
15. Starting a monthly PCC prayer meeting where we congregate as PCC members to share and pray for the church and issues at hand.
16. Organise a yearly welcome/introductory meeting with new PCC members to bring them up to speed with matters concerning the PCC and the church in general. This has helped members in the committee to collectively and actively participate move our church forward.

Chris Rajakarier ... Vicar's Warden

Edward Furaha ... People's Warden